

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, May 24, 2023 – 1:00 p.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, May 17, 2023, were approved with a notation that Commissioner Jefferies attended the meeting in person.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date May 24, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38555 through #38565 in the total amount of \$50,472.24 and an EFT in the amount of \$12,520.62 for a total gross expenditure of \$62,992.86.

Public Comment

None

Managers' Report

An interlocal agreement between the District and City of Spokane Valley for the Park and Broadway intersection improvements and watermain replacement project was presented to the Board for approval. Commissioner Jeffries made a motion to approve the interlocal agreement as presented and accept the bid proposal of \$159,700.76 for waterline improvements, Commissioner Pierson seconded, and it was unanimously approved.

Task Order No. 23-04 for Welch Comer Engineering to perform a water service evaluation for the Boies Hastings Apartment Project was presented to the Board for approval. Commissioner Pierson made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Jeffries seconded, and it was unanimously approved.

Task Order No. 23-05 for Welch Comer Engineering to perform an area-zoning evaluation for WSA 4 west service area was presented to the Board for approval. Commissioner Jeffries made a motion to allow Kelly Williquette to execute the task order as presented, Commissioner Pierson seconded, and it was unanimously approved.

Kelly Williquette presented the Board changes to the District's Personnel Manual with revision to the Holiday Schedule and Hours of Operation sheets for approval. After discussion, Commissioner Jeffries made a motion to approve the changes to the personnel manual hours of operation and changes to the holiday schedule as presented, Commissioner Wissink seconded the motion. Upon vote, Commissioners Jeffries and Wissink were in favor, Commissioner Pierson against, with majority vote the motion passed.

Open Forum (Board and Staff)

There was discussion about the Painted Hills Golf Course development and water rights.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

