

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, June 21, 2023 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Nathan Jeffries (by phone), and Mary Wissink  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, June 14, 2023, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 21, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38611 through #38616 in the total amount of \$69,230.58 and an EFT in the total amount of \$19,807.65 for a total gross expenditure of \$89,038.23. Also, payroll for the first half of June including check #7800 in the total amount of \$140.86 and EFT's in the total amount of \$63,941.63 for a total gross payroll of \$64,082.49.

## Public Comment

Bob Calhoun from 137 S. Howe Road attended the meeting today to discuss with the Board a large water bill and any forgiveness options the District may have. The customer encountered a leak between the time the District quit reading water meters over the winter and began reading them again in the spring. After failing to determine the location of the leak, the customer has decided to replace the entire service line from the meter pit to the structure to prevent future leaks from occurring. The Board recognizes the substantial benefit to the District's water conservation efforts and protection of a natural resource by the timely repair of the leak. As a compromise and settlement of any potential disputes that may have arisen between the customer and the District, and in recognition of the customer's commitment to water conservation that benefits all District customers, half of the overage amount, a total of 1,449 units of water that resulted from the discovery of the leak to the repair, was agreed unanimously to be forgiven by the Board this one time on the account. Commissioner Pierson made a motion to forgive 1,449 units of water from the April bill, Commissioner Jeffries seconded the motion and it was unanimously approved.

## Managers' Report

Kelly Williquette updated the Board on the meeting we had this week with City of Spokane Valley to repave all of Buttercup and Wardson at conclusion of our pipe project.

Kelly Williquette informed the Board that we finished installing mainline on 4<sup>th</sup> and Howe and will be testing it this week.

Justin VanDyke and Kelly Williquette updated the Board that we had a meeting with the property owner at the Florida Tank about a waterline easement to cross his property for the Fairview Booster Station Project.

## Open Forum (Board and Staff)

Kelly Williquette informed the Board that our crew fixed a leak on Calispel yesterday, and the Mead Tank Recoating RFQ is out for bid today, followed by discussion.

Kelly Williquette informed the Board he will be absent during the regular meeting on July 5<sup>th</sup>. Justin VanDyke informed the Board that he will be absent during next week's meeting.

**Executive Session**

None

**Adjournment**

There being no other business, the regular meeting was adjourned.

Mary M. Wisent  
Candace  
JH P