

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, July 12, 2023 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meetings held on Wednesday, June 28, 2023 and Wednesday, July 05, 2023 were both approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 12, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38634 through #38655 in the total amount of \$114,096.55.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that we only received one RFQ-Request for Quote for the Mead Tank recoating project and would like to proceed with the contract as presented. After discussion, Commissioner Pierson made a motion to accept the bid as presented, Commissioner Wissink seconded, and it was unanimously approved.

Kelly Williquette informed the Board that we received a customer complaint about monthly base charges while snow-birding along with disconnect fees, followed by discussion. Kelly agreed to draft up a response to the complaint.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that the 4th and Howe waterline replacement project is complete and updated the Board on the Buttercup and Wardson project.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink
Frank Pierson
Justin VanDyke