

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, July 19, 2023 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette, Assistant Manager: Justin VanDyke, and Operations Foreman: Holt Ayles

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, July 12, 2023 was approved as presented.

Financials

As of this date July 12, 2023, the Board by unanimous vote, does approve for payment of the first half of July payroll including check #7803 in the total amount of \$115.86 and EFT's in the total amount of \$57,020.36 for a total gross payroll of \$57,136.22.

Public Comment

None

Managers' Report

Holt Ayles updated the Board on the status of current SCWD #3 in-house projects and a leak the crew is fixing on Hastings Ave.

Kelly Williquette updated the Board on the Buttercup and Wardson waterline project.

Justin VanDyke presented the Board a Temporary Water Use Application and Billing Agreement form for approval. Commissioner Jeffries made a motion to approve the form as presented and allow Kelly Williquette to execute an agreement with Circle J Mobile Home Park, Commissioner Pierson seconded, and it was unanimously approved.

Open Forum (Board and Staff)

There was discussion about hydrant locking, lead service line inventories, and Greenstone's project.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Wissink
Frank Pierson
Nathan Jeffries by telephone