

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, July 26, 2023 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, July 19, 2023 was approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date July 26, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38656 through #38671 in the total amount of \$172,723.10 and an EFT in the total amount of \$20,624.40 for a total gross expenditure of \$193,347.50.

## Public Comment

None

## Managers' Report

Kelly Williquette updated the Board on the status of the Buttercup and Wardson waterline replacement project and Pay Request #1 was presented to the Board for approval. Commissioner Wissink made a motion to approve the pay request as presented, Commissioner Jeffries seconded, and it was unanimously approved.

Kelly Williquette shared with the Board the pre-emptive power shutdown map provided by Avista for high wind events to prevent forest fires and explained the District's preparedness for power outages, followed by discussion.

## Open Forum (Board and Staff)

There was discussion about reading meters and radio read meter replacement.

Commissioner Pierson approached the Board to consider preserving the history of the Water District and honoring those who helped in its formation by naming a water tank or booster station after each of the original Commissioners, which was followed by discussion.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

*Mary M Wissink*  
*Frank Pierson*