

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, November 29, 2023 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, November 22, 2023, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 29, 2023, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #38894 through #38899 in the total amount of \$20,951.90.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that the District's audit is complete and our exit conference is scheduled for December 19<sup>th</sup> at 1:00 p.m. Board Chair Mary Wissink announced she will attend the close-out meeting.

Kelly Williquette updated the Board on two claims brought against the District's insurance.

There was discussion about cost of living adjustments and consumer price index data.

The District's Christmas party is tentatively scheduled for Monday, December 18<sup>th</sup> at noon.

## Open Forum (Board and Staff)

Commissioner Wissink asked about water rights, followed by discussion.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

Mary M Wissink  
Frank Pierson by telephone