

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, October 02, 2024 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries (by phone)

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Friday, September 27, 2024, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date October 02, 2024, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39412 through #39425 in the total amount of \$35,769.28. Also, payroll for the second half of September including checks #7851 through #7854 in the total amount of \$8,147.53 and EFT's in the total amount of \$72,348.69 for a total gross payroll \$80,496.22. Payroll check #7824 in the amount of \$69.26 has been voided and reissued on check #7854 included in the summary above.

## Public Comment

Joseph Stover attended the meeting today to discuss a water leak he recently had, efforts that were taken to make repairs, and any forgiveness options the District might provide. After informing the customer that leak forgiveness is a one-time-only option on an account, Mr. Stover would like to think about it before approaching the Board for finalization, so further discussion has been tabled at this time.

## Managers' Report

A Temporary Water Service Agreement for 2924 E. Center Road was presented to the Board for approval. Commissioner Wissink made a motion allowing Kelly Williquette to execute the temporary water service agreement as presented, Commissioner Jeffries seconded, and it was unanimously approved.

## Open Forum (Board and Staff)

Kelly Williquette updated the Board on a Labor and Industries claim from a few years ago, followed by discussion.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



Handwritten signatures in blue ink, including the name Mary Wissink.