

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, September 18, 2024 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries  
Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, September 11, 2024, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 18, 2024, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39396 through #39402 in the total amount of \$283,803.88. Also, payroll for the first half of September including check #7850 in the total amount of \$140.86 and EFT's in the total amount of \$65,790.21 for a total gross payroll of \$65,790.21.

## Public Comment

Marilyn Keith, a resident at 907 N. Vista attended the meeting today to discuss a concern she has about neighbors using the Vista and Cataldo wellsite. After discussion, it was agreed to notify the trespassers and take measures to secure the site more properly.

## Managers' Report

Justin VanDyke informed the Board that staff has been working diligently on preparing the District's lead service line inventories for each water system which are due to the State by October 16, 2024. Currently we have 5 systems submitted and 2 left to finalize and submit.

## Open Forum (Board and Staff)

Justin VanDyke updated the Board on current projects around the District.

The Board agreed to move the next regularly scheduled meeting from Wednesday, September 25<sup>th</sup> to Friday, September 27<sup>th</sup> at 9:00 am due to the Washington Association of Sewer and Water District Conference Tuesday through Thursday next week.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



Handwritten signatures of Frank Pierson, Mary Wissink, and Nathan Jeffries.