

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, October 30, 2024 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries

General Manager: Kelly Williquette, Assistant Manager: Justin VanDyke, Admin Specialist: Pat Dieter, and Operations Foreman: Holt Ayles

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, October 23, 2024, were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date October 30, 2024, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39469 through #39478 in the total amount of \$18,935.55. Also, payroll for the second half of October including EFT's in the total amount of \$77,145.92.

Public Comment

None

Managers' Report

Pat Dieter presented the Board two different options for security camera enhancements for our office. After discussion, the Board unanimously decided to go with the lesser expensive option and see how well it performs.

Holt Ayles updated the Board on the Florida Lane booster station, the booster station at Greenstone, and the Brooklawn pipe replacement project.

Open Forum (Board and Staff)

Kelly Williquette presented to the Board two changes to the purchasing manual for approval. After discussion, Commissioner Jeffries made a motion to approve the changes as presented, Commissioner Wissink seconded, and it was unanimously approved.

There was discussion about the Cataldo wellsite and Kelly Williquette asked the Board for approval to begin negotiations on acquiring another parcel to build the booster station on, which the Board showed their support unanimously.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

