

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, November 20, 2024 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson and Mary Wissink  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, November 13, 2024, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 20, 2024, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39512 through #39518 in the total amount of \$137,460.35. Also, payroll for the first half of November including check #7856 in the total amount of \$140.86 and EFT's in the total amount of \$74,513.86 for a total gross payroll of \$74,654.72.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that we will have an insurance claim in Sherwood Forest for a mismarked water main that was hit by a boring company installing fiber in the neighborhood causing damage to a structure and portions of a roadway. This was followed by discussion.

## Open Forum (Board and Staff)

There was discussion about state legislature.

In observance of holidays coming up in December, we will be moving our regularly scheduled Board meeting to December 23<sup>rd</sup> to avoid Christmas and January 2<sup>nd</sup> to avoid New Years. The time for both meetings will be kept at the regular 9:00 a.m. start time.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



MARY WISSINK

Phone

MATTHEW JOHNSON

Phone