

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, January 08, 2025 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Frank Pierson, and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Thursday, January 02, 2025, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date January 08, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39591 through #39607 in the total amount of \$76,838.15.

## Public Comment

None

## Managers' Report

Kelly Williquette presented the District's 2025 fee table for approval. Commissioner Wissink made a motion to approve as presented, Commissioner Pierson seconded, and it was unanimously approved.

There was discussion about the office closing for Jimmy Carter's National Day of Mourning on January 9<sup>th</sup> due to president Biden's executive order. The Board elected to pass on this year's holiday, but if it becomes a Federal Holiday annually, they will consider implementation.

## Open Forum (Board and Staff)

Kelly Williquette informed the Board that one of our employees, Wayne Parks, got married yesterday and Chad Reisenauer has been doing a great job training under Wayne at his new position.

Kelly Williquette informed the Board that we will be seeing a large invoice next week from City of Spokane Valley for the Broadway Transmission Main project which was completed last summer in conjunction with the City's street improvements.

## Executive Session

The Board entered into executive session for 15 minutes at 9:17 a.m. to discuss the performance of a public employee and returned to normal session at 9:32 a.m.

## Adjournment

There being no other business, the regular meeting was adjourned.



Two handwritten signatures in blue ink are visible at the bottom of the page. The signature on the left is 'Frank Pierson' and the signature on the right is 'Mary Wissink'.