

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, December 18, 2024 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, December 11, 2024, were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date December 18, 2024, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39566 through #39579 in the total amount of \$109,323.78. Also, payroll for the first half of December including check #7857 in the total amount of \$140.86 and EFT's in the total amount of \$69,219.16 for a total gross payroll of \$69,360.02.

## Public Comment

None

## Managers' Report

Kelly Williquette presented the Board a bid summary for construction of the District HQ Truck Building. The Board unanimously agreed to proceed with the apparent low bidder, Ironwood Structures, LLC. Welch Comer will handle the notice to proceed and contract documents.

## Open Forum (Board and Staff)

Just a reminder that the District Christmas party is this Friday and next week's meeting will be on Monday, December 23<sup>rd</sup> at 9:00 a.m.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

