

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, February 26, – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Frank Pierson, and Mary Wissink  
General Manager: Kelly Williquette, Assistant Manager: Justin VanDyke, Operations Foreman: Holt Ayles, and  
WHC Attorney: Aaron Dunham

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, February 19, 2025 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date February 26, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39670 through #39684 in the total amount of \$56,164.42 and an EFT in the total amount of \$16,065.44 for a total gross expenditure of \$72,229.86.

## Public Comment

None

## Managers' Report

Resolution 2025-01 authorizing execution of a contract for grounds maintenance services for 2025 was presented to the Board for approval. Commissioner Wissink made a motion to approve the resolution as presented, Commissioner Pierson seconded, and it was unanimously approved.

Resolution 2025-02 authorizing execution of a contract for excavation services for 2025 was presented to the Board for approval. Commissioner Wissink made a motion to approve the resolution as presented, Commissioner Pierson seconded, and it was unanimously approved.

Aaron Dunham, the District's attorney from Wolff, Hislop, and Crockett gave a presentation on water rights, followed by discussion.

## Open Forum (Board and Staff)

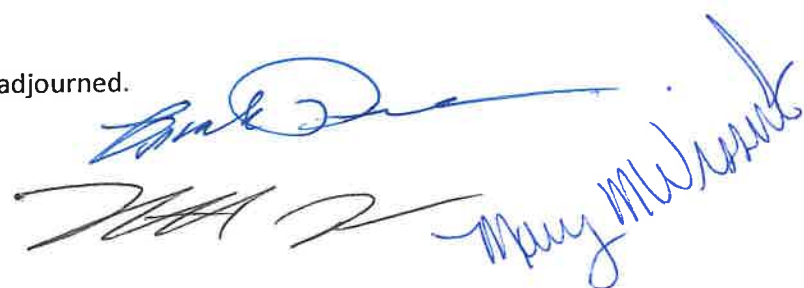
Justin VanDyke shared with the Board the bid summary for purchasing two fleet vehicles. Mike White Ford was the apparent low bidder and has been awarded the purchase.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.



Handwritten signatures in blue ink at the bottom of the page, including what appears to be the signature of Frank Pierson and Mary Wissink.