

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, March 19, – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Frank Pierson, and Mary Wissink
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, March 12, 2025 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date March 19, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39713 through #39718 in the total amount of \$8,433.46 and an EFT in the total amount of \$15,505.85 for a total gross expenditure of \$23,939.31. Also, payroll for the first half of March including check #7865 in the total amount of \$140.86 and EFT's in the total amount of \$72,270.54 for a total gross payroll of \$72,411.40.

Public Comment

None

Managers' Report

Task Order No. 25-01 for Welch Comer Engineering to design the Thierman Road waterline from Heacox to 2nd Ave was presented to the Board for approval. After discussion, Commissioner Wissink made a motion for Kelly Williquette to execute the task order as presented, Commissioner Pierson seconded, and it was unanimously approved.

Kelly Williquette updated the Board on source meter testing performed in the south portion of the District.

Kelly Williquette informed the Board that there is an abandoned sailboat parked at one of the District properties with someone living in it and would like to sign a contract with a towing company to remove unauthorized vehicles from District properties. After discussion, Commissioner Wissink made a motion to allow the District to enter into a contract with Evergreen State Towing to post various District-owned properties, and be on contract to tow unauthorized vehicles from the sites. Commissioner Pierson seconded the motion and it was unanimously approved. Kelly also informed the Board that there are various parcels the District no longer has a need for and would like to pursue selling the surplus property. The Commissioners would like a comprehensive list of the parcels and would like to look at them before agreeing to start any sale process.

Open Forum (Board and Staff)

There was discussion about a recent leak repaired and how it affected water loss in the system.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

