



Spokane County Water District No. 3

1225 N. Yardley • Spokane Valley • WA • 99212 • 509-536-0121

REGULAR MEETING OF THE SPOKANE COUNTY WATER DISTRICT NO. 3 BOARD OF WATER COMMISSIONERS

May 21, 2025- 9:00 a.m.

1. Call to Order/Confirm Quorum
2. Approval of Agenda
3. Approval of Minutes
4. Financials
 - Approval of Accounts Payable Vouchers
 - Approval of Payroll: 1st Half of May
5. Public Comment
6. Managers' Report
 - Purchasing Manual Changes
 - Surplus Property Discussion
 - Truck Bay Tour
7. Open Forum (Board and Staff)
8. Executive Session
9. Adjournment

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, May 14, – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries (by phone), Frank Pierson (by phone), and Mary Wissink
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, April 23, 2025 were approved as presented and the minutes from the regular meeting held on Wednesday, May 7, 2025 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date May 14, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39803 through #39819 in the total amount of \$45,345.93.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that the contractor hired for the Cascade Way waterline project had a labor and industries safety violation last week on the jobsite. Labor and Industries indicated that they were going to go after the District for the violation as well since we are the owner of the project, and Kelly will update the Board with more information as it comes in.

Kelly Williquette informed the Board that we had PFAS detection in our water sample from Colbert which were all below the State Action Level. We will now be taking quarterly samples at the site for continued monitoring.

Open Forum (Board and Staff)

None

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Spokane County Water District #3

BGTRAN Warrant Register

May 21st, 2025

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticated and certify to said claim.

Checks # 39820 through # 39823 (EFT for B&O Taxes \$17,070.34)

In the amount of \$67,901.47

Kelly Williquette, General Manager Date 05/21/2025

Chairman

Member

Member

Spokane County Water District No. 3
Check Register
All Bank Accounts - 05/21/2025 to 05/21/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Avisia Utilities	39820	Acc# 8626340000	05/21/2025	05/21/2025	828.01		401534-10-47-01 - Utilities Power Offic	
Avisia Utilities	39820	Acc# 8626340000	05/21/2025	05/21/2025	39,273.09		401534-81-47-01 - Utilities - Power	
					\$40,101.10			
Lanzce Douglass	39821	Refund: 175750	05/21/2025	05/21/2025	154.51	Refund: 175750 - Lanzce Douglass	401130-00-00-00 - Accounts receivable	
Perkins Construction LLC	39822	Invoice# 515	05/21/2025	05/21/2025	3,959.16		403594-34-60-45 - Helena Well Hasting	
Prestige Worldwide Technologies LL	39823	Invoice: 10093, 1	05/21/2025	05/21/2025	6,616.36		401534-83-41-02 - T&D Maint. Prof. Se	
Washington State Dept. of Revenue	EFT 0525	April 2025	05/21/2025	05/21/2025	17,070.34		401534-10-44-00 - B&O Excise/State T	
					\$67,901.47			