

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Thursday, Aug 14, 2025 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Nathan Jeffries, and Frank Pierson

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, August 6, 2025 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 14, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39955 through #39974 in the total amount of \$106,934.28.

## Public Comment

None

## Managers' Report

Amendment No. 1 of Task Order 25-01 for Welch Comer Engineering to add a bid phase to the Thierman and Heacox waterline replacement project was presented to the Board for approval. Also, Amendment No. 2 of Task Order 25-01 for Welch Comer Engineering to cover additional design and bid phase for a road rehabilitation project with City of Spokane Valley in conjunction with our pipe project was presented to the Board for approval. After discussion, Commissioner Wissink made a motion to approve both the amendments as presented, Commissioner Pierson seconded, and it was unanimously approved.

## Open Forum (Board and Staff)

Kelly Williquette informed the Board that we had a communications malfunction at our Florida tank yesterday and were able to get it back online reasonably quick, but it did cause outages to some of our customers.

Commissioner Wissink asked about the status of the Labor and Industries appeal, but no new update was available.

Commissioner Pierson mentioned he would like the past Commissioners honored in some way for the hard work they invested into our Water District along with their dates of service.

Commissioner Pierson announced he may not be available during next week's meeting and will let us know.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

