

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, Aug 20, 2025 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Nathan Jeffries, and Frank Pierson

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Thursday, August 14, 2025 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date August 20, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #39975 through #39981 in the total amount of \$5,768.72 and EFT's in the total amount of \$39,965.67 for a total gross expenditure of \$45,734.39. Also, payroll for the first half of August including check #7877 in the total amount of \$140.86 and EFT's in the total amount of \$77,343.84 for a total gross payroll of \$77,484.70.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that we received 19 applications for the waterworks specialist 1 position and are currently scoring resumes and plan on conducting interviews next week.

## Open Forum (Board and Staff)

Kelly Williquette provided the Board a list of past Commissioners along with dates of service and discussed ideas of how to honor their time served.

Commissioner Jeffries announced he will be unavailable during next weeks regularly scheduled meeting.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

*Mary Wissink*  
*Frank Pierson*