

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday, September 10, 2025 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Nathan Jeffries, and Frank Pierson
Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, September 03, 2025 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 10, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40008 through #40028 in the total amount of \$80,652.56.

Public Comment

None

Managers' Report

Justin VanDyke presented an interlocal agreement between SCWD #3 and City of Spokane Valley for a joint waterline and street replacement project on Thierman Road for review and approval. After discussion, Commissioner Wissink made a motion to execute the interlocal agreement as presented, Commissioner Pierson seconded, and it was unanimously approved.

Justin VanDyke informed the Board that we finished installing mainline on Raymond and will start installing water services towards the end of this week. There was discussion about the asphalt company strike and how it will impact repaving this fall.

Justin VanDyke presented a joint use agreement for review and approval between SCWD #3 and Propco Spokane, LLC allowing dry utilities to be installed in SCWD #3's waterline easement on Holy Cross Cemetery property. After discussion, Commissioner Wissink made a motion to approve the joint use agreement as presented, Commissioner Pierson seconded, and it was unanimously approved.

Justin VanDyke informed the Board that we had another leak in system 3 yesterday.

Open Forum (Board and Staff)

There was discussion about granting LB Stone Properties a 40-foot wide easement for fire access along the southern property boundary at SCWD #3's main office yard. The Board was in favor of proceeding with drawing up the legal documents for review and approval.

There was discussion about scheduling the District Christmas Party and Employee Awards Recognition. Tentatively the dates were set for December 12th and January 9th.

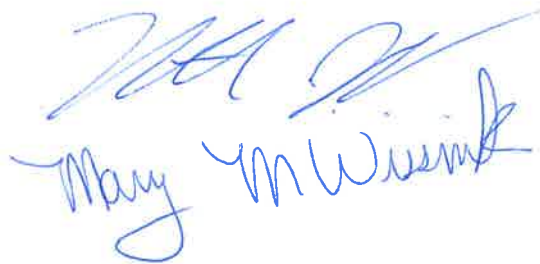
It's a reminder that next week's regularly scheduled Commissioner Meeting will be held at 9:00 a.m. on Friday September 19th due to the Washington Association of Sewer and Water District Conference next week. Commissioner Pierson announced he will be unavailable to attend, but will call into the meeting.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.



May M. Wink