

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Friday, September 19, 2025 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink and Nathan Jeffries

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, September 10, 2025 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 19, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40029 through #40040 in the total amount of \$61,051.52 and an EFT in the total amount of \$30,600.56 for a total gross expenditure of \$91,652.08. Also, payroll for the first half of September including check #7878 in the total amount of \$140.86 and EFT's in the total amount of \$79,435.80 for a total gross payroll of \$79,576.66.

Public Comment

None

Managers' Report

Kelly Williquette and Commissioner Wissink updated the Board on the Washington Association of Sewer and Water District conference they attended this week, followed by discussion.

Open Forum (Board and Staff)

None

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.



Handwritten signatures in blue ink. The top signature appears to be "Mary Wissink" and the bottom signature is less legible but appears to be "Kelly Williquette".