

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, November 19, 2025 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink and Frank Pierson

Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, November 12, 2025 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 19, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40143 through #40155 in the total amount of \$34,035.30 and an EFT in the total amount of \$33,765.26 for a total gross expenditure of \$67,800.56. Also, payroll for the first half of November including check #7883 in the total amount of \$115.86 and EFT's in the total amount of \$74,496.85 for a total gross payroll of \$74,612.71.

## Public Comment

None

## Managers' Report

Dennis Schurman and another representative with Christ Church on East Peone Road attended the meeting to discuss District policies and current options for extending a waterline to meet fire flow requirements for the church expansion they are pursuing. Justin VanDyke informed the attendees that a water system impact study will be the next step to ensure our system has adequate capacity to provide the level of service they are requesting without impacting existing customers in the area. This was followed by discussion.

Justin VanDyke informed the Board that Hutchinson Water District requested a modification to our water service area to remove two lots that Hutchinson currently serves within our boundaries. This adjustment will allow them to annex these lots into their service area and remove out-of-district fees they're currently charging. Commissioner Wissink and Pierson agreed that these service area boundary adjustments wouldn't impact the District, because Hutchinson has always been the water purveyor for these two lots. However, any costs to modify the Coordinated Water System Plan or updates to the District's Comprehensive Water System plan to reflect these changes, shall be at the expense of Hutchinson Water District, since they initiated the request.

## Open Forum (Board and Staff)

None

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

