

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, November 05, 2025 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Nathan Jeffries, Frank Pierson (by phone), and Mary Wissink

General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, October 29, 2025 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date November 05, 2025, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40110 through #40132 in the total amount of \$78,652.21 Also, payroll for the second half of October including EFT's in the total amount of \$84,471.92.

## Public Comment

None

## Managers' Report

Kelly Williquette and Justin VanDyke gave the Board a presentation on leak detection results provided by Asterra and discussed the next steps.

## Open Forum (Board and Staff)

Commissioner Jeffries announced that he will be calling in for next week's meeting.

There was discussion about the coming holidays and how they'll impact our regular meeting dates.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink  
Nathan Jeffries by telephone  
Frank Pierson