

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday, January 14, 2026 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink, and Nathan Jeffries
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, January 07, 2026 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date January 14, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40231 through #40240 in the total amount of \$16,897.14.

Public Comment

None

Managers' Report

Justin VanDyke informed the Board that we had a water main leak Friday night after the Awards Banquet, and our construction crew was out until early Saturday morning fixing it.

Justin VanDyke informed the Board that Keaton Vallance passed his commercial driving license test and is now certified. This was followed by discussion of other District employees that also have their CDL's.

Open Forum (Board and Staff)

There was discussion about the audit and the Board and Staff's thoughts on a small and attractive asset management policy.

Commissioner Wissink started the discussion about setting dates for an open public meeting training, a retreat, and the staff Christmas party for 2026.

Kelly Williquette informed the Board that our insurance company approved the bid to replace the roof that was damaged during the windstorm last month.

Commissioner Jeffries announced that he will be unavailable during next week's regularly scheduled meeting.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

*Mary M. Wissink
Frank Pierson by telephone*