

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office

Wednesday, April 01, 2026 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries

General Manager: Kelly Williquette, Assistant Manager: Justin VanDyke, and Utility Systems Technician: Mike West

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as amended. The minutes for the regular meeting held on Wednesday, March 25, 2026 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date April 01, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40363 through #40371 in the total amount of \$38,119.44. Also, payroll for the first half of March including checks #7893 through #7895 in the total amount of \$11,385.61 and EFT's in the total amount of \$85,127.95 for a total gross payroll of \$96,513.56.

Public Comment

James Branson attended the meeting to discuss a large water bill with the Board and any forgiveness options the District might have. The customer explained to the Board that after receiving a large water bill he contacted the District who confirmed there was a leak on his service line. He assumed it was coming from an irrigation control valve, isolated it, and received another high bill the following month. He then hired a leak detection company to pinpoint the source of the leak, then hired Bulldog Rooter to replace the entire service line from the meter pit to the house to mitigate any potential leaks in the future. The Board recognizes the substantial benefit to the District's water conservation efforts and protection of a natural resource through the customer's timely repair of the leak. As a compromise and settlement of any potential disputes that may have arisen between the customer and the District, and in recognition of the customer's commitment to water conservation that benefits all District customers, half of the overage amount totaling \$341.92, was agreed unanimously to be forgiven by the Board this one time on the account. Commissioner Pierson made a motion to proceed with the forgiveness as described, Commissioner Jeffries seconded, and it was unanimously approved.

Managers' Report

Kelly Williquette shared with the Board a letter from Highland Estates Water System who is interested in a potential annexation of their water system and wanted to know if the District was interested in evaluating a long-term solution. There is a meeting scheduled for next Thursday to discuss feasibility and scope of the request, with more to report upon conclusion of the meeting. This was followed by discussion.

Kelly Williquette presented a bid tabulation for the Bettman Tank recoating project. After review, Commissioner Jeffries made a motion to award the lowest apparent bidder as presented, Commissioner Pierson seconded, and it was unanimously approved.

Mike West presented to the Board a new cellular SCADA system to reach a couple sites that our current radio communications infrastructure is unable to reach. Mike West and Pat Dieter have been working with the District's programmer and FirstNET to provide proof of concept testing of two sites to determine what kind of data packages

the new system will require, how effective the new solution will be, and discussed potential steps going forward.

Open Forum (Board and Staff)

Kelly Williquette informed the Board that he's been invited to participate in Washington Association of Sewer and Water District's (WASWD's) Strategic Planning Committee which may require some travel, and meeting attendance.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary M. Williquette
Greg D. [Signature]