

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, May 13, 2026 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Mary Wissink, Frank Pierson, and Nathan Jeffries  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, May 06, 2026 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date May 13, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40464 through #40470 in the total amount of \$81,754.64.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that the crew started Fox Point water main replacement yesterday, got about 60 feet of pipe in, and a water service tied over. The project is a little over 1,000 feet with 30 services and will take about a month and a half to complete. Although, we may have to pull off this project to replace some water main in Cedar road ahead of Spokane County's sewer project. We've been working with their engineers on coordinating the two projects.

Kelly Williquette informed the Board that about 20% of the backflow testing has been done this year already, and we'll be starting the Painted Hills concrete sealing project on the tank this week. Kelly also informed the Board that we're down to about 100 direct read meters that still need to be replaced with radio reads. Most of these meters are large commercial services or single-family homes that need the meters moved out to the street because we're unable to coordinate with the homeowners to replace in the house.

## Open Forum (Board and Staff)

Commissioner Jeffries announced he will be out of town for next week's meeting, but plans on calling in.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink  
Frank Pierson  
Nathan Jeffries by telephone