

# Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office  
Wednesday, June 03, 2026 – 9:00 a.m.

## Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Nathan Jeffries, and Mary Wissink  
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

## Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, May 27, 2026 were approved as presented.

## Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date June 03, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40483 through #40502 in the total amount of \$131,690.85. Also, payroll for the second half of May including EFT's in the total amount of \$78,966.19.

## Public Comment

None

## Managers' Report

Kelly Williquette informed the Board that progress is being made with the water rate study. We had a meeting yesterday with our engineers and have another meeting scheduled next week.

Kelly Williquette informed the Board that a customer on 44<sup>th</sup> had a water meter break in her basement causing water damage, followed by discussion on how we would like to proceed with her damage claim. Commissioner Jeffries made a motion to spend up to \$25,000 to remediate the damages, Commissioner Pierson seconded the motion, and it was unanimously approved.

Kelly Williquette informed the Board that the Fox Point water main is in, the bacteria samples passed, will be pressure tested today, and then we can start tying services over to it. Our crew will be mobilizing equipment over to Cedar Street to complete that project first, before moving back to Fox Point to finish.

## Open Forum (Board and Staff)

Commissioner Wissink announced that she will be out of town during next week's meeting, but will call in. Commissioner Pierson announced he will be unavailable for the meeting on the 24<sup>th</sup>, but will try to call in.

## Executive Session

None

## Adjournment

There being no other business, the regular meeting was adjourned.

