

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday, September 02, 2026 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink and Nathan Jeffries
Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, August 26, 2026 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 02, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40658 through #40671 in the total amount of \$172,630.25. Also, payroll for the second half of August including EFT's in the total amount of \$87,063.69.

Public Comment

None

Managers' Report

Justin VanDyke informed the Board that grant funding is available from Spokane Valley Fire Department for wildfire fuel mitigation around critical infrastructure such as tanks, booster stations, and pump houses. We will be working with Welch Comer and our GIS program to prioritize sites within WSA #1 & #2 for submittal. Commissioner Jeffries announced there may be additional funding through Spokane County available for our northern systems as well. We are also currently working with Avista Utilities to remove trees and brush from our pumphouse in WSA #9.

Paving bids for the Fox Point water main replacement were shared with the Board and Inland Asphalt was the apparent low bidder awarded the contract. We will be requesting bids on 11th & Oberlin and the Cedar pipe projects as soon as base course has been prepped on each.

Justin VanDyke informed the Board that our Administration Services Specialist will be retiring in June next year and discussed a succession plan for this position.

Open Forum (Board and Staff)

There was discussion about developments in the WSA #3 and WSA #4 areas.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

Mary Wissink
Frank Pierson
Nathan Jeffries by telephone