

Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday, September 09, 2026 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson, Mary Wissink and Nathan Jeffries (by phone)
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, September 02, 2026 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 09, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40672 through #40685 in the total amount of \$154,999.46.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that Spokane Aquifer Joint Board (SAJB) has been working with Spokane County Emergency Management on a Memorandum of Understanding for water systems to access emergency alert broadcasting to cellphones within specified areas. He thought it would be beneficial for the District to support in the event we needed to notify customers of emergencies with their water service. As a member of SAJB, there would be no charge for us to utilize the emergency alert system if need be. The Board was in favor of supporting SAJB to proceed with the MOU as presented.

Justin VanDyke announced the Bettman tank recoating project is complete and shared before and after photos.

The date of the staff Christmas party has been changed to December 11th at noon and the New Years party will be held sometime in January depending on room availability.

Open Forum (Board and Staff)

Commissioner Jeffries asked the Board if we could change the regularly scheduled meeting from Wednesday, September 23rd to Tuesday, September 22nd at 9:00 a.m. and it was approved. Commissioner Wissink asked if the regularly scheduled meeting on Wednesday, September 30th could be changed to Monday, September 28th at 10:00 a.m. and it was approved. Notice will be posted on our website and at the office of these changes.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.

