Minutes of the Board of Water Commissioners

Spokane County Water District No. 3 Office
Wednesday, September 16, 2026 – 9:00 a.m.

Call to Order/Confirm Quorum

Attendance: Commissioners: Frank Pierson and Mary Wissink
General Manager: Kelly Williquette and Assistant Manager: Justin VanDyke

Approval of Agenda/Minutes

The agenda for today's regular meeting was approved as presented. The minutes for the regular meeting held on Wednesday, September 09, 2026 were approved as presented.

Financials

An Expenditure Summary audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date September 16, 2026, the Board by unanimous vote, does approve for payment of the checks included in the above summary and further described as follows: Checks #40686 through #40690 in the total amount of $108,961.77. Also payroll for the first half of September including check #7904 in the total amount of $115.86 and EFT's in the total amount of $85,238.23.

Public Comment

None

Managers' Report

Kelly Williquette informed the Board that we met with our insurance adjuster yesterday to update replacement cost limits on our facilities and perform site visits of some booster stations and pumphouses. We will be meeting again towards the end of the month to update the remaining sites.

Kelly Williquette informed the Board that the next phase of the North/South Freeway will include I-90 widening at 4th & Koren, which we have a crossing at. As part of the widening, we will need to extend our casing under the freeway and possibly move a valve cluster in this area. We've been coordinating the work with WSDOT and likely will perform this work in the spring of 2027 once they have a finalized set of drawings.

Open Forum (Board and Staff)

The staff New Year's party was tentatively scheduled for January 22nd at the Mirabeau Park Event Center.

Just a reminder that next week's regularly scheduled meeting will be held on Tuesday not Wednesday at normal time.

Executive Session

None

Adjournment

There being no other business, the regular meeting was adjourned.